

**DIRECTOR'S MEETING
MONDAY, JULY 28, 2003 - 11:00 A.M.
CONFERENCE ROOM 113**

I. MAYOR

1. Washington Report - July 18, 2003.

II. CITY CLERK

1. Letter from Deputy City Clerk to Monica McClenahan RE: Sidewalk Café Permit - Formal Agenda Item #3

III. CORRESPONDENCE

A. COUNCIL REQUESTS

ANNETTE McROY

1. **OUTSTANDING Request to Public Works & Utilities Department/ Urban Development Department/ Police (Center Team)/ Health Department/ LES – RE: The alley behind the houses east of 27th Street between Potter & Fair Street is never maintained by the City (RFI#132 - 4/08/03). — 1.) SEE RESPONSE FROM DAVE SPOMER, LES, STREET LIGHTING ENGINEERING RECEIVED ON RFI#132 - 4/14/03 — 2.) SEE RESPONSE FROM W. L. NASS, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#132 - 4/15/03 — 3.) SEE RESPONSE FROM DENNIS BARTELS, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#132 - 4/16/03 — 4.) SEE RESPONSE FROM CHAR ESTES, LPD-PRT TEAM RECEIVED ON RFI#132 - 4/25/03**
2. Request to Planning Department - RE: Emergency Sirens in newly Annexed Areas (RFI#143 - 7/10/03) **SEE RESPONSE FROM MARVIN KROUT, PLANNING DIRECTOR ON RFI #143 - 07/23/03)**

JONATHAN COOK

1. Request to Public Works & Utilities Department - RE: Irvingdale Park - City Storm Sewer Ditch/Canal is not maintained at all (RFI#94 - 7/14/03)
2. Request to Building & Safety Department - RE: Please check out the house at 1644 Washington - front porch filled with stuff (RFI#95 - 7/14/03)
3. Request to Public Works RE: Left Turn Lanes on Coddington Ave **at South Street (RFI #96 - 7-22-03)**

PATTE NEWMAN

1. Request to Police Chief Casady - RE: A bike accident that happened at 48th & "O" Street on June 28th - (RFI#9 - 7/9/03) **SEE RESPONSE FROM CHIEF CASADY, LPD - RECEIVED ON RFI #9 - 7-22-03**
 2. Request to Allan Abbott, Public Works & Utilities Director - RE: The half block long median at Larson Blvd. (RFI#10 - 7/10/03)
 3. Request to Marvin Krout, Planning Director/Mike Merwick, Building & Safety Director - RE: Complaint about a property which he thinks is operating as a church out of a home - 6205 Holdrege (RFI#11 - 7/14/03)
 4. Request to Allan Abbott, Public Works and Utilities Director and Roger Figard, PW - RE: Incident involving a man in mechanized wheelchair stuck in a pothole where the sidewalk curb cut meets the street at 40th & Vine Streets (See e-mail) (RFI #12 - 07-22-03) (SEE RESPONSE FROM BILL NASS RECEIVED ON #12 - 7-24-03)
- RFI

GLENN FRIENDT

1. Response Letter from Doug Ahlberg, Director, Lincoln-Lancaster County Emergency Management to Glenn Friendt for Council - RE: With regard to an informal request by Mr. Friendt for information on the 2003 Part II Homeland Security Grant Lancaster County recently received from the Nebraska Emergency Management Agency. (See Letter)
2. Information from Darrell Podnay for Glenn Friendt RE: Mosquito Fogger Purchase Info. (See Material)

TERRY WERNER

1. Request to Lincoln Police Department - RE: Please provide the Attorney General's ruling on requiring gates for sidewalk cafes (RFI#94 - 7/21/03) **SEE RESPONSE FROM ATTORNEY GENERAL'S OFFICE ON RFI #94 - Received from Officer Russ Fosler on 07-22-03)**

B. DIRECTORS AND DEPARTMENT HEADS

FINANCE

1. Resolution/Report on Investments Purchased July 14 - July 18, 2003
2. (BUDGET) Memo from Steve Hubka RE: Questions from Jon Camp on the 2003-04 LFD Budget (See Memo)
3. (BUDGET) Memo from Steve Hubka RE: Administration Tentative Budget Changes (See Memo)
4. (BUDGET) Memo from Randy Hoskins RE: Sidewalk Program - 2002-2003 Funds Allocated to Sidewalk Repairs - Plus 2003-2004 Fiscal Year

Appropriations.

5. (BUDGET) Memo from Budget Office - City Council Requested Information
RE: StarTran

HEALTH DEPARTMENT

1. NEWS RELEASE - RE: Hot Weather Alert. (See Release)
2. NEWS RELEASE - RE: Rabies Awareness. (See Release)
3. Correspondence from Steve Beal RE: Mosquito Control Equipment (See e-mail)

PLANNING

1. Memorandum from Marvin Krout, Planning Director RE: Pre-Existing Special Permit NO. 29A (Bill 03\$-195) - Additional Information (See Memo)
2. Memorandum from Marvin Krout, Planning Director RE: Comp Plan Amendment #03017 - Personal Rapid Transit - Amendment Summary (See Memo)

PUBLIC WORKS

1. Letter from Allan Abbott, Public Works Director RE: Southeast and Southwest Corners of 88th Street and Old Cheney Road Intersection. (See Letter)
2. Letter from Ben Higgina, Watershed Management Public Works/Utilities to Less Tyrrell of Carriage Hill Homeowners Assoc. RE: concerns regarding the proposed Carriage Hills 4th Addition detention ponds. (See letter)

C. MISCELLANEOUS

1. Letter & Article from John Spence - RE: A newspaper article from the Lincoln Journal Star dated June 25, 2003 – Teenagers caught smoking cigarettes - (See Material)
2. E-Mail from Virginia Wright RE: Increase Sidewalk Repair Funding in City Budget (See e-mail)
3. E-mails supporting the increase to \$1,000,000 to Sidewalk Repair Funding in the City Budget from: (See e-mails)
 - a. Pat Bracken
 2. Sara Friedman
 3. Kevin J. Bernadt
 4. John Mercier
 - e. Kandra Hahn
 - f. Larry Zink*
 - g. Sharad Seth
4. Letter from Steve Thelen regarding Country Club Lighting District (Attached)
5. E-mails supporting the increase to \$1,000,000 in Sidewalk Repair Funding in the City Budget from: (See e-mails)
 - a. Steve Larrick
 - b. William Carver
 - c. Lynn Holm

6. Event Packet from the Pershing Center with Materials RE: the 7th Annual Capital City Ribfest. - One Packet Received. On file for review in the City Council Office.
7. E-Mail from Robert Valentine RE: City's hiring practices in regard to convicted felons on probation. (See e-mail)
8. Letter from the Irvingdale Neighborhood Association - Supporting the increase to \$1,000,000 in Sidewalk Repair Funding in the City Budget. (See Letter)
9. E-Mail letter from Jennifer Brinkman on behalf of the East Campus Community Organization RE: Support of the increase to \$1,000,000 in Sidewalk Repair Funding in the City Budget (See Letter)
- 9a. Letter from Jennifer Brinkman - Same As Above (See Letter)
- *10. Letter from Larry Zink, *on behalf of the University Place Community Organization* RE: Support of the increase to \$1,000,000 in Sidewalk Repair Funding in the City Budget (see Letter)
11. E-mail & note from Ginny Wright RE: Nominee Washington - Planning Commission - Supporting Terry Werner for his statements regarding actions of the County Board and City Council on this nomination.
12. Lincoln Public Schools News Letter - See Letter
13. Memo from Lancaster County Board of Commissioners RE: County Board/City Council Excluded Clerk Typist II Job Functions - Job Description will be on next Common Agenda for discussion. (See Memo)
14. E-mail from Eric Aspengren explaining that in his last letter, he was not representing the group setting up the rally in Omaha (See E-mail)
15. E-Mails/Letters from the following people RE: Supporting the Increase to \$1,000,000 for Sidewalk Funding in the City Budget. (See e-mails):

a. Mary Volkmer	m. Karen Gagner
b. Karrie & Bruce Dvorak	n. Clara Bernadt
c. Bonnie Schlueter Arrasmith	o. Margaret Skean
d. Gloria Eddins	p. Christy Aggens
e. Catherine and Andy Beecham (separately)	q. Jim Cook
f. Boardmembers of the Landons Neighborhood Assoc	r. Ken Havlat
g. Mark Watt	
h. Jeffrey Tangeman	
i. Robert & Phyllis Narveson	
j. Karin Kotschwar	
k. Cera Hedrick	
l. Marty Hager	
16. Letter from Polly McMullen for DLA - RE: Support of the Dish Sidewalk Café at 11th & "O" Streets (See Letter)

17. E-mail from John Faz RE: Pedestrian Access from SW 32nd Street south of “A” Street. (See e-mail)

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

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